



**Friends of the Ridgecrest Branch Library**  
Board Meeting Minutes, September 20, 2017

**Board members present:** Sandy Bradley, Peggy Johnson, Carol Pearson, Vicki Siegel, Helen Ferguson, Roy Parris and Barbara Lupei. **Library Administrator:** Charissa Wagner. **Guests:** Janice Norcross, Brent Palmer and Robert Shaw.

The meeting was called to order at 10:05 a.m. The agenda was approved. The minutes of the August 16, 2017 meeting were approved.

**Librarian's Report:** Charissa Wagner reported

- Roy will man the Library table at the Veteran's Stand Down along with Richard and Penny Loper and any other volunteers he recruits.
- The branch has been approved to have one extra-help person to help fill in for staff vacancies due to vacations, or sick leave.
- Andie Apple has been officially appointed as Director of Libraries. It is not known yet if the Assistant Director position will be filled.
- The Tehachapi branch is in the midst of moving. They will be hiring staff to better cover the new two-story space. The space will save about \$100,000 per year.
- She provided a handout listing the new series of digital literacy classes scheduled on Saturdays at 3:00 p.m. through October 23.
- The next Pub Trivia is scheduled for October 10. She needs one or two volunteers to help with scoring. Several board members said they would be out of town. If you are available, please consider helping out.
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**President's Report:** Sandy Bradley reported

- She mentioned an article, brought in by Vicki, about the Little Free Library (LFL) placed on Mariposa street in Ridgecrest by a young girl named Ashley Dawson.
- The Friends received very nice thank-you notes for our support of the Summer Reading Program from the principal of Inyokern School and from Charissa on behalf of the library.
- She has been in touch with the president of the Inyokern Chamber of Commerce, Paul Vander Werf about our new LFL. He has plans for improving the county park in Inyokern and would like to see the LFL placed there. A bus stop is being installed and perhaps a community garden. Discussion centered on the costs and delays involved in working with the county. Sandy suggested that at least three of us go to Inyokern and drive around to consider possible sites. Several people were interested in going as a group or as individuals. More discussion planned for next meeting.

**Treasurer's Report:** Helen Ferguson reported

- She distributed copies of the financial status report for August 2017. A discrepancy among the total balances noticed last month has been corrected. All materials are ready for audit.
- Roy asked if it was time to send more funds to the KCL Book Trust for the branch. Charissa said it was not needed at this time.
- Peggy shared the salesroom report. Money collected by FRBL volunteers in August was \$642.60. This does not include funds collected from the boxes. Sandy suggested this report is not needed

monthly since the amount is rolled into the monthly "Ongoing Sale" line on the financial status reports.

**Vice-President, Membership Report:** Carol Pearson reported

- Since our last meeting there have been 3 new member plus 11 renewals. She will be sending out a batch of renewal reminders after the big sale. She received another new member application after the meeting for a total of 4.

**Vice-President, Book Sales Report:** (vacant position) Janice Norcross reported

- Boy Scouts have been lined up to carry boxes of magazines/misc. out to the sidewalk at 8 a.m.
- Volunteer time slots are mostly filled.
- Toilet at annex needs a quick repair. She reported to SSUSD.
- Charissa pointed out for future reference that the library has a laminator. It takes paper up to 8.5 x 11 inches.
- Brent announced that Taste of Towns' food truck will be available selling coffee and food.
- Sandy volunteered to buy water and sell it for \$1 a bottle. She also volunteered to work at the registration desk.

**Newsletter:** Deadline for next newsletter – October 27, 2017. Peggy offered to write a brief article about the calendars available in the salesroom. They have beautiful photos.

**Old Business:**

- Peggy has received the order of women's v-neck t-shirts. The ink is white instead of black and shows up nicely against the colors. She is donating this batch to the Friends. They will sell for \$12 even though they cost \$12.50. She ordered sizes S through XL. They run small.
- Vicki suggested that the table at the Veteran's Stand Down needs to look more professional.
- Sandy will be sending an article to the newspapers about National Friends of Libraries Week, which runs October 15-21. She also distributed "I'm a Library Friend" buttons.

**New Business:**

- Charissa said she was approached by a member of a local sorority that is interested in providing programs at Inyokern School during school breaks. Since this does not relate to our SRP, it was suggested she contact the principal.

**Adjournment:** The meeting was adjourned at 11:30 a.m. Members were encouraged to eat lunch at Pizza Factory to support the fundraiser.

The next Board meeting will be **Wednesday, October 18, 2017**, at 10:00 a.m. at the Ridgecrest Library Community Room.

Respectfully submitted,

Barbara Lupei, Secretary